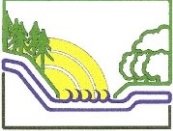


TUOLUMNE RIVER REGIONAL PARK CITIZENS ADVISORY COMMITTEE
Wednesday, March 15, 2023 at 12:00 p.m.



1010 Tenth Street, Room 2005
Modesto, CA 95353
(209) 577-5346

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

A. January 25, 2023

IV. PUBLIC COMMENT

V. OLD BUSINESS

A. TRRP Project Update

VI. NEW BUSINESS

- A. TRRP Fiscal Year 2023-2024 Operating Budget
- B. TRRP CAC Meeting Schedule Discussion

VII. REPORTS & ORAL COMMUNICATIONS

- A. NICA Norcal Bike Race Update
- B. Tuolumne River Trust Report
- C. 9-2-99 Clean-Ups Update
- D. Hispanic Youth Leadership Update
- E. Dry Creek / River Trails Update

VIII. MATTERS TOO LATE FOR THE AGENDA

(These may be presented by members of the Committee and staff upon determination by a majority vote that an emergency exists, as defined by State law, or by a 2/3 vote that (1) there is a need to take immediate action and (2) that the need for action came to the Committee's attention after the agenda was posted.)

IX. ADJOURNMENT – Next meeting is scheduled for Wednesday, May 17, 2023, at 12:00p.m.

Posted pursuant to Government Code Section 54954.2 on _____ at _____
by _____ on the bulletin board at Tenth Street Place.

NOTICE:

A copy of this agenda is on file at the Modesto-Stanislaus Library Conference Room, 1500 I Street, Modesto.
Copies of this agenda may be obtained in the City Clerk's Office.



**TUOLUMNE RIVER
REGIONAL PARK**

A. TRRP Project Updates – March 2023

1. **Airport Tree Trimming Update** – Years 1-4 are completed. Year 5 will start in October 2023.
2. **Legion Hall Demolition** – COMPLETE
3. **TRRP River Pavilion and Learning Theater** – Project is in design. Construction documents are 70% complete. We are starting the environmental document process and permitting process. Target construction start is summer 2024.
4. **TRRP Riverwalk – Gateway to Legion** – Land Swap with Gallo is approved, working to finalize the transaction in the next couple months. Design agreement is approved and design will start shortly. Construction funding is needed. Target construction start is summer 2025.
5. **TRRP River Overlook** – Project is in design & permitting. Received 100% construction documents. Target construction start is summer 2023.
6. **TRRP Riverwalk – Gateway to Neece** – Design agreement is approved and design has begun. Grant funded construction. Target construction start summer 2024.
7. **TRRP Neece Drive Boat Launch** – Project is in design. Construction documents are 100% complete. One permit is still pending but progress is being made. Anticipate bidding the project in Spring 2023. Target construction start is late summer 2023.
8. **Carpenter Road Area (Bellenita) Soccer Fields** – Project is currently out to bid, bids are due March 14. Target construction start is spring 2023.
9. **TRRP Master Plan Update** – Design has begun and we are finalizing the public meeting schedule. Update is anticipated to be completed in early 2024.
10. **Carpenter Road Habitat Restoration-** In coordination with the Tuolumne River Trust, The TRRP Carpenter Road project will increase salmonid rearing habitat around river mile 13. Project is currently on hold due to some issues related to the landfill closure. Target construction start for this project is summer 2024.
11. **TRRP Legion Park Area Disc Golf Course** – In coordination with the Modesto Area Disc Golf Club this project is proposed to develop a 9-hole beginners' course and an 18-hole advanced course in the TRRP Legion Park Area. MOU is finalized. Working with the Disc Golf Club to put together a tentative schedule. Target construction start is summer 2023.

PO BOX 642, MODESTO CA 95353

A PROJECT OF: STANISLAUS COUNTY • CITY OF CERES • CITY OF MODESTO

12. **Security Cameras at TRRP** – This project is funded by City of Modesto ARPA funds. Working to get this item to City Council for approval in spring 2023. Target construction start is summer 2023.
13. **TRRP B Picnic Area Renovation and Restroom Replacement** – This project is funded by City of Modesto ARPA funds and TRRP CIP funds. In-house design has begun and will take a few months. Target construction start is spring 2024.
14. **TRRP B Parking Lot Improvements** – This project is funded by TRRP CIP Funds. This project will seal and restripe the entry road and parking lot for TRRP B. Design will be in-house and is anticipated to begin in this spring. Target construction start is summer 2023.
15. **Vegetation Management at TRRP** – This project is funded by TRRP CIP Funds. This project will include vegetation management at TRRP A, TRRP B, Lower Mancini Park, Crater Avenue and Hatch Road. Target start is summer 2023.
16. **Mancini Park Playground** – This project is funded by TRRP CIP Funds. This project will install a new playground at Mancini Park. Design will be in-house and is anticipated to begin this summer. Target construction start is spring 2024.
17. **Pending Grant Applications** – No currently pending grant applications.

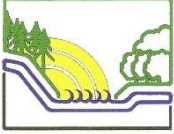
FY 2023/24 TRRP Operating Budget (80300)

PROPOSED

Ver.3/7/23

	Expenses	APPR Unit	2016-2017 Actual	2017-2018 Actual	2018-2019 Actual	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Actual March 7, 2023	2022-2023 Mid-Year Budget	Proposed 2023-2024 Budget	Change from 2022-2023 Budget	Percentage Change from 2022-2023 Budget	Notes
58010	ISF - Mail Services - Inside (58010)	B	0	6	26	7	0	0	0	0	0	0	0.00%	No Change
58020	ISF - Building Services (58020)	B	67,126	56,576	64,528	72,293	88,909	80,093	65,823	34,780	14,029	-20,751	-59.66%	Decrease of Building Services Costs due to demolition of American Legion Hall
58060	ISF - Property Insurance (58060)	B	3,427	3,428	4,113	5,034	4,552	5,765	6,265	9,398	4,263	-5,135	-54.64%	Decrease due to demolition of American Legion Hall
	Subtotal - APPP Unit B		70,553	60,010	68,667	77,334	93,461	85,858	72,088	44,178	18,292	-25,886	-58.59%	
52010	Office Supplies (52010)	C	0	27	0	0	0	0	0	0	0	0	0.00%	No Change
52015	Printing and Binding (52015)	C	0	83	43	0	0	125	0	100	100	0	0.00%	No Change
52150	Custodial and Cleaning Supplies (52150)	C	1,154	0	0	0	0	0	237	500	500	0	0.00%	No Change
52160	Personal Protection Equipment	C	0	0	0	0	129	1,544	107	500	500	0	0.00%	No Change
52180	Gardening Supplies (52180)	C	0	527	-5	3,481	0	0	0	0	0	0	0.00%	No Change
52300	Tools and Field Supplies <\$5,000 (52300)	C	353	779	1,054	1,691	2,172	91	2,484	4,000	4,000	0	0.00%	No Change
53030	Business Expenses (53030)	C	1,397	1,091	1,173	450	1,393	482	34	1,500	1,500	0	0.00%	No Change
53040	Electricity Utility Expenses (53040)	C	10,264	17,897	9,837	8,747	10,955	11,718	6,935	9,000	9,000	0	0.00%	No Change
53041	Gas Utility Expenses (53041)	C	696	98	643	282	1,315	802	291	100	0	-100	-100.00%	Decrease of Gas Utility Costs due to demolition of American Legion Hall
53042	Sewer Utility Expenses (53042)	C	56	56	54	57	55	35	0	50	0	-50	-100.00%	Decrease of Sewer Utility Costs due to demolition of American Legion Hall
53043	Water Utility Expenses (53043)	C	31,588	15,367	30,198	28,429	26,333	22,004	16,224	28,700	28,700	0	0.00%	No Change
53072	Rental of Equipment (53072)	C	0	1,014	0	0	0	10,262	0	15,000	15,000	0	0.00%	No Change
53110	Repair and Maintenance Services (53100)	C	0	0	0	0	0	0	-53	0	0	0	0.00%	No Change
53110	Repair and Maintenance Services - Vandalism (53110)	C	2,420	5,231	8,772	2,198	6,051	20,738	7,012	10,017	20,000	9,983	99.66%	Increase to assist staff with maintenance
53150	Repair and Maintenance Services - Real Property (53150)	C	15,111	21,382	5,329	24,170	56,032	8,929	8,928	20,000	40,000	20,000	100.00%	Increase to real property repairs at various locations in TRRP.
53160	Repair and Maintenance Services - Property Damage (53160)	C	0	0	0	201	0	17,565	0	5,000	5,000	0	0.00%	No Change
53300	Professional Services (53300)	C	93,924	148,015	81,219	110,074	112,726	158,568	201,003	291,301	381,301	90,000	30.90%	Discing/Mowing (\$51,420) Landscape Maintenance Grover Contract (\$129,881) Tree Trimming/Vegetation Management Contract (\$100,000) Contractor Assistance for Large Cleanup Efforts (\$100,000)
53450	Legal Services (53450)	C	350	0	0	0	754	0	0	0	0	0	0.00%	No Change
54200	Insurance Premiums (54200)	C	5,906	5,922	4,560	5,792	8,848	7,873	8,347	8,347	8,500	153	1.83%	Increase to actual cost
54500	Service City Forces - Interfund (54500)	C	127,906	143,387	125,973	146,255	88,518	136,763	84,086	222,133	305,512	83,379	37.54%	Parks Operations for daily maintenance (\$210,600) Forestry Division Vegetation Management Assistance (\$49,987) Parks Planning and Development for Administration (\$38,830) City of Modesto Finance Department Support (\$5,095) City of Modesto Budget Dept Support (\$1,000)
54502	Services City Forces Non-Labor (54502)	C	0	0	0	5,689	0	0	0	0	0	0	0.00%	No Change
54550	ISF - Fleet Operating and Maintenance (54550)	C	5,188	6,633	11,003	8,524	8,848	10,926	5,874	7,827	29,594	21,767	278.10%	Increase due to vehicle expenses from two previous years
54551	ISF - Fleet Replacement Expenses (54551)	C	9,255	7,157	7,154	7,160	7,180	7,175	4,877	7,154	8,497	1,343	18.77%	Increase for fleet replacement
54555	Survey GPS Replacement Fee (54555)	C	0	0	0	3,088	121	0	0	0	0	0	0.00%	No Change
	Subtotal - APPP Unit C		305,567	374,666	287,006	356,288	331,431	415,598	346,386	631,229	857,704	226,475	35.88%	
	Deferred Maintenance/CIP Budget (Transfer to Fund 6710)	D	25,000	0	7,500	32,859	0	0	100,000	100,000	50,000	-50,000	-50.00%	Deferred Maintenance / CIP Transfer
	Transfer to Fund 5230 (Software Upgrade)	D	0	1,305	0	0	0	979	0	0	0	0	0.00%	No Change
	Subtotal - APPP Unit D		25,000	1,305	7,500	32,859	0	979	100,000	100,000	50,000	-50,000	-50.00%	
	TOTAL EXPENSES		401,120	435,982	363,173	466,481	424,892	502,435	518,474	775,407	925,996	150,589	19.42%	
	Revenue													
42301	Intergov - County Contribution (42301)		194,512	194,512	198,402	202,370	222,607	222,607	311,650	311,650	311,650	0	0.00%	No Change
42402	Intergov - Local - City of Ceres Contribution (42402)		17,440	0	0	0	0	0	0	0	0	0	0.00%	Ceres Contribution \$43,686
42405	Intergov - Local - City of Modesto Contribution (42405)		162,693	162,693	165,947	169,266	162,919	186,193	260,670	260,670	272,250	11,580	4.44%	4.5% increase for inflation
43690	CS-GG - Misc. Special Service (43690)		715	370	150	75	0	0	0	0	0	0	0.00%	No Change
46002	Lease of Land (includes Cell Tower Revenue) (46002)		23,128	23,593	24,071	22,060	22,062	37,717	32,040	49,500	49,500	0	0.00%	No Change
46007	Ballfield Rental (Mancini and Bellenita) (46007)		2,337	4,995	3,271	2,940	912	3,314	1,429	3,000	3,000	0	0.00%	No Change
46015	Picnic Area Rental (TRRP A and B) (46015)		3,007	2,621	4,020	1,674	35	3,131	2,060	2,000	2,000	0	0.00%	No Change
46020	Building/Room Rental - Other (Mancini & ALH) (46020)		18,084	21,255	19,468	20,192	1,050	14,121	4,355	4,022	0	-4,022	-100.00%	No Rental of ALH or Mancini House
47005	Miscellaneous Revenue (47005)		0	100	0	0	0	0	3,000	0	0	0	0.00%	No Change
47020	Refund, Damages, and Cost Recovery (47020)		0	0	0	0	0	1,267	0	0	0	0	0.00%	No Change
48010	Interest Revenue on Bank Accounts (48010)		-321	-572	2,262	2,907	247	2,312	1,311	0	0	0	0.00%	No Change
48012	Change in Fair Market Value		260	393	1,846	2,657	78	-6,502	-7,441	0	0	0	0.00%	No Change
49001	Sales of Fixed Assets		0	0	0	0	0	0	0	180,000	470,000	290,000	161.11%	Sale of Property to Housing Authority
	TOTAL REVENUE		421,855	409,960	419,437	424,141	409,910	464,160	609,074	810,842	1,108,400	297,558	36.70%	
	TOTAL TRRP JPA NET REVENUE		\$20,735	(\$26,021)	\$56,265	(\$42,340)	(\$14,982)	(\$38,275)	\$90,600	\$35,435	\$182,404	146,969		

TUOLUMNE RIVER REGIONAL PARK CITIZENS ADVISORY COMMITTEE



Held via TeleConference

MINUTES**I. CALL TO ORDER**

Chair Chris Guptill called the meeting of the Tuolumne River Regional Park Citizen's Advisory Committee to order January 25, 2023, at 12:05 p.m.

II. ROLL CALL

- a. Members Present: Chair, Chris Guptill
 Member Ronald West
 Member Luis Jimenez – *left at 12:50 p.m.*
 Member Jim Bishop – *joined at 12:13 p.m.*
 Member, Brandy Meyer – *joined at 12:28 p.m.*
 Member Emmanuel Becerra
 Member Melissa Kelly
- b. Absent: Vice Chair Darin Jesberg
 Member Frank Troglione
- c. Staff Present:
City of Modesto:
 Nathan Houx, Parks Planning & Development Manager
 Julia Maniscalco, Administrative Analyst I
 Joel Bueno, Parks Project Coordinator
 Kelly Gallagher, Park Operations Manager
 Kacey Culbertson, Financial Analyst II
 Stacey Pratt, Financial Analyst III
 Maria Garnica, Accounting Manger
 David Gomez, Financial Analyst II
 DeAnna Christensen, Director of Finance
 Calogero Maniscalco, Senior Financial Analyst
 Jessica Hill, Interim Community and Economic Development Director
 Blanca Ramirez, Administrative Analyst I
 Edgar Garcia, HUD Supervisor
- d. Other: Jim Kruse, Stanislaus Regional Housing Authority

III. APPROVAL OF MINUTES

ACTION: MOTION (West/Jimenez; 5/0) approving the minutes of the November 16, 2022, meeting of the Tuolumne River Regional Park Citizen's Advisory Committee.

IV. PUBLIC COMMENT

None

V. OLD BUSINESS

a. TRRP Project Update

Nathan Houx presented the attached report.

Committee Member Bishop joined the meeting at 12:13 p.m.

Committee Member Meyer joined the meeting at 12:28 p.m.

VI. NEW BUSINESS

- a. Sale of 1500 Robertson Road to Stanislaus Regional Housing Authority
The Community Development Division of the Community and Economic Development Department present the item to the Committee. With the purchase of the property at 1500 Robertson Road, the Housing Authority of Stanislaus is proposing to develop 92 affordable housing units.

ACTION: MOTION (West/Kelly; 6/1; Bishop noes) recommending the approval of the sale of approximately four acres of property located at 1500 Robertson Road, Modesto CA to Stanislaus Regional Housing Authority to be used for construction of a new 92-unit development known as Parque Rio and forwarding to the legislative bodies of the members of the joint powers authority (JPA) for approval.

- b. TRRP 2021-2022 Audited Financial Statements and Audit Reports

Stacey Pratt presented the 2021-2022 Audited Financial Statement and Audit Reports.

ACTION: MOTION (Guptill/Becerra; 7/0;) accepting the audited financial statements and audit reports for Fiscal Year 2021-2022 audited by external auditors Hudson Henderson & Company, Inc and forwarding to the TRRP Commission for consideration.

Committee Member Jimenez left the meeting at 12:50 p.m.

- c. TRRP Project Funding Plan for 2023/2024

Nathan Houx presented the proposed TRRP Project Funding Plan for 2023/2024. The projects are summarized into three areas: deferred maintenance (\$1,054,000), new park elements (\$450,000), and grant matching opportunities (\$1,160,000).

ACTION: MOTION (Guptill/Becerra; 4/1; Bishop noes, West abstained) accepting the audited financial statements and audit reports for Fiscal Year 2021-2022 audited by external auditors Hudson Henderson & Company, Inc and forwarding to the TRRP Commission for consideration.

- d. Waiving of Fees for RecFest 2023

Organizers of RecFest are asking the Committee to assist with waiving the permitting fees (\$697) required to host the event, as well as support by providing portable toilet facilities (\$231) for the event. This year, RecFest is scheduled for March 18, 2023, at the Gateway Parcel.

ACTION: MOTION (Meyer/Bishop; 6/0) waiving rental fees for the 2023 Modesto RecFest and paying for the rental of portable toilet facilities and forwarding to the TRRP Commission for consideration.

e. Election of Chair and Vice Chair for 2023

ACTION: MOTION (West/Meyer; 6/0) appointing Chris Guptill as the Chair of the TRRP CAC for 2023.

ACTION: MOTION (Guptill/Becerra; 6/0) appointing Darin Jesberg as the Vice Chair of the TRRP CAC for 2023.

VII. REPORTS & ORAL COMMUNICATIONS

a. FY22-23 2nd Quarter Operating Budget Update

Nathan Houx updated the Committee on the 2nd quarter update on the TRRP operating budget.

b. Tuolumne River Trust Report

Edgar Gariby emailed the Trust's update. On behalf of the Modesto RecFest group, he thanked the TRRP Citizens Advisory Committee Meeting for their continued support of the Modesto RecFest. They're looking forward to hosting this event on Saturday, March 18th, 2023 at the Gateway Park. The Modesto RecFest group is scheduled to meet next Thursday, February 2nd in the afternoon. They will finalize the RecFest map, flyer and social media / marketing by the second week of February. They're also looking forward to working with Parks staff on the TRRP Master Plan update community meetings in the near future.

c. 9-2-99 Clean-Ups Update

Chris Guptill informed the Committee that the 9-2-99 is starting its 10th year. The next cleanup is scheduled for February 11th, to make sure that the Gateway parcel is ready for the bike races. The 9-2-99 is currently looking for businesses/volunteers to join their cleanups in the coming year.

d. Hispanic Youth Leadership Update

Chris Guptill reminded the Committee that the check for funding for HYLIC group was given to Committee Member Jimenez in October of 2022.

e. Dry Creek / River Trails Update

Chris Guptill informed the group that Dry Creek continues to be closed, but the races that are scheduled for next month are still able to happen with the current levels. Some of the trails have sustained erosion damage, but some have safely reopened to the public. However, some portions of the trails remain underwater.

VIII. MATTERS TOO LATE FOR THE AGENDA

None

IX. ADJOURNMENT

Meeting was adjourned at 1:32 p.m. The next meeting is scheduled for Wednesday, March 15, 2023, at 12:00p.m. via teleconference.



**TUOLUMNE RIVER
REGIONAL PARK**

A. TRRP Project Updates – January 2023

1. **Airport Tree Trimming Update** – Years 1-4 are completed. Year 5 will start in October 2023.
2. **Legion Hall Demolition** – Due to the fire at American Legion Hall the American Legion Hall started demolition on January 3, 2023.
3. **TRRP River Pavilion and Learning Theater** – Project is in design. Construction documents are 70% complete. We are starting the environmental document process and permitting process. Target construction start is summer 2023.
4. **TRRP Riverwalk – Gateway to Legion** – Working obtaining property from Gallo, anticipated in early 2023. Design will begin winter 2022/23. Construction funding is needed. Target construction start is summer 2025.
5. **TRRP River Overlook** – Project is in design & permitting. Received 100% construction documents. Target construction start is summer 2023.
6. **TRRP Riverwalk – Gateway to Neece** – Design will begin February 2023. Grant funded construction. Target construction start summer 2024.
7. **TRRP Neece Drive Boat Launch** – Project is in design. Construction documents are 100% complete. All permit applications are submitted and 1 is still pending. Target construction start is summer 2023.
8. **Carpenter Road Area (Bellenita) Soccer Fields** – Project is currently being prepared for a February bid opening. Target construction start is spring 2023.
9. **TRRP Master Plan Update** – Design contract approved Sept 27. Design has begun and is anticipated to be completed in early 2024.
10. **Carpenter Road Habitat Restoration**- In coordination with the Tuolumne River Trust, The TRRP Carpenter Road project will increase salmonid rearing habitat around river mile 13. Project is currently on hold due to some issues related to the landfill closure. Target construction start for this project is summer 2024.
11. **TRRP Legion Park Area Disc Golf Course** – In coordination with the Modesto Area Disc Golf Club this project is proposed to develop a 9-hole beginners' course and an 18-hole advanced course in the TRRP Legion Park Area. We are currently working on finalizing an MOU with the organization. Target construction start is summer 2023.
12. **Security Cameras at TRRP** – This project is funded by City of Modesto ARPA funds. We have begun discussions with MPD about camera locations. Target construction start is spring 2023.
13. **Vegetation Management at TRRP** – This project is funded by City of Modesto ARPA Funds. Contractor has completed vegetation management in the Legion Park Area of TRRP. COMPLETE
14. **Legion Hall Parking Lot and Landscape Improvements** – This project is funded by City of Modesto ARPA funds. We will be re-evaluating this project and returning at a future meeting with potential alternate recommendations.
15. **Pending Grant Applications** – No currently pending grant applications.